



## REQUEST FOR ASSISTANCE (RFA) FORM INTAKE INTERVIEW LOG

<u>Date:</u> 2/27/2015	<u>Interviewer:</u> SGS & MC	<b>RFA #15 – 07</b>
<u>Person(s) Requesting Assistance:</u> [REDACTED]		
<u>Contact Numbers (telephone, e-mail, etc.):</u> [REDACTED]		
<u>Status of Person(s) Interviewed (title, position, student status, etc.):</u> Student		
<u>Requested Assistance Pertaining To (name, position, policy, project, etc.):</u> Expressed concerns about interaction with [REDACTED], involving a request for a No Contact Order		

To the best of your knowledge, please fill out the following:

Interviewee Status:    Male ☐    Female ☒    Administrator ☐    Faculty ☐    Staff ☐    Student ☒  
 Concern Regarding:    Male ☒    Female ☐    Administrator ☐    Faculty ☐    Staff ☒    Student ☐

**Category:** *(Please check at least one)*

- |  |  |   |                                     |  |
|--|--|---|-------------------------------------|--|
| <input type="checkbox"/> Age                           | <input type="checkbox"/> Color             | <input type="checkbox"/> Creed              | <input type="checkbox"/> Disability | <input type="checkbox"/> Veteran Status      |
| <input type="checkbox"/> Marital Status                | <input type="checkbox"/> National Origin   | <input type="checkbox"/> Race               | <input type="checkbox"/> Religion   | <input type="checkbox"/> Retaliation         |
| <input checked="" type="checkbox"/> Sex/Gender         | <input type="checkbox"/> Sexual Harassment | <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Employment | <input type="checkbox"/> Genetic Information |
| <input type="checkbox"/> Gender Identity or Expression |  |   |                                     |  |

Time Line		
Date	Item	Comments
2-20-15	[REDACTED] and [REDACTED] come to the EO Office	[REDACTED] and [REDACTED] request to set up an appointment with SGS or MC about a meeting they had with [REDACTED]
2-20-15	MC calls and leaves a message with [REDACTED] and [REDACTED]	

2-23-15	SGS and MC call [REDACTED]	[REDACTED] tells SGS and MC that she and [REDACTED] are very frustrated with meeting last Friday with [REDACTED] and want to talk with SGS and MC about it. SGS says we are happy to talk but if any of the discussion is about [REDACTED] then that information will be passed on to the [REDACTED]. SGS and MC have other issues they want to discuss with [REDACTED] and [REDACTED] and schedule a meeting for 2-27-15.
2-27-15	SGS and MC meet with [REDACTED] and [REDACTED]	<p>SGS and MC meet and review EO Office function and protocol with [REDACTED] and [REDACTED]. They tell them that in addition to listening about what [REDACTED] and [REDACTED] to say regarding their visit with [REDACTED] last Friday, which they will pass on to the [REDACTED], that SGS and MC also have follow-up with each of them regarding their issues with [REDACTED].</p> <p>[REDACTED] and [REDACTED] share that they met with [REDACTED] on 2-20-15 to request a no contact order against [REDACTED]. Both students indicated their concerns stemmed from the manner in which [REDACTED] spoke to them and not from the fact that they didn't receive a no contact order. According to [REDACTED] and [REDACTED], they felt that their concerns weren't taken seriously and that [REDACTED] was disrespectful to them. SGS indicated that she would share their feedback with [REDACTED]. Following this discussion, SGS met separately with [REDACTED] and then separately with [REDACTED] and then closed out together with them both and MC.</p> <p>It was indicated to them both that [REDACTED] had requested assistance from the EO Office, feeling harassed and feeling that [REDACTED] (along with [REDACTED] was trying to "set him up" to break the no-contact order with [REDACTED]. They discussed briefly the Fairhaven Common incident. SGS indicated that MC and SGS had talked with [REDACTED] and gotten his assurance that he would not contact any of the three women [REDACTED] and we requested [REDACTED] and [REDACTED] assurance that they would stay out of contact with [REDACTED] as well. We informed them we wanted to work with all to reach a resolution where they could continue their academic endeavors while feeling safe.</p> <p>Notes were taken and both women reviewed them for their accuracy and signed them, regarding concerns they had with [REDACTED]. SGS will provide to [REDACTED].</p>
2-27-15		SGS provided notes to [REDACTED] about [REDACTED] and [REDACTED] concerns with [REDACTED].